



Ku-ring-gai Community Workshop “The Shed”

Member Accreditation

Bench and Column Drill Presses	Accreditation Code	W5
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This document applies to the following four Drill Presses: Waldown Varispeed Column Drill; Woodman 16 Speed Column Drill; Nova Viking DVR; Hafco 16 Speed Bench Drill (Metalwork); Diwu H5 (Metalwork)

Knowledge of Key features of the DRILL PRESSES must be understood and clearly evident during competency assessment. Safe operation of the DRILL PRESSES must also be demonstrated.

This procedure must be read in conjunction with the Shed’s Safety Induction Package.

Assessment Reference: W5 Bench and Column Drill Presses V003

Assessment checklist

Describe the risks and mitigators associated with the drill press (clamping, removal of chuck key, necklaces, loose sleeves)	Assessor Initial
Discuss use of appropriate drill press	
Discuss considerations – drill speed, breakthrough board (sacrificial), table height, depth stop, clearing chips, centre punch	
Demonstrate drilling a medium-sized hole in timber and/or a small hole in metal	
Demonstrate drilling a hole with a spade bit	
Demonstrate drilling a hole with a hole saw	

Member Details

Name:		Signature	
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The member has adequately demonstrated the requirements and is hereby accredited as a user.

Assessor Name		Signature	Date:	
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Version Date:		Version Prepared by:		Version Authorised by:	
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A copy to be provided to records management and the original is to be retained by the Member.